

Appendix 2: Harmful Sexual Behaviour (HSB) Panel (terms of reference and agenda)

The panel provides a specialist service to staff and agencies working with children who have engaged in abusive Harmful Sexual Behaviour (HSB).

The panel consists of a fixed team of multi-agency practitioners who have relevant training and/or experience, enabling the panel to provide knowledge and expertise to support lead workers and the other agencies involved.

The panel is conference based, providing an advisory service, thus accountability for the case and any resulting actions will remain with the allocated workers and their managers.

Fixed Panel Membership:

- Child Protection Co-Ordinator (Chair)
- Police HSB Police Officer
- Health – Clinical Nurse Specialist for Youth Justice
- YOT Locality Manager or Senior Worker
- Educational Psychologist
- CAMHS H2H Clinical Nurse Specialist
- Social work Practice Consultant

The panel performs two main functions in respect of children who are believed to have engaged in Abusive Sexual behaviour:

1. HSB Panel (Post Specialist HSB Assessment)

Panel times will be requested for cases where a child has Sexually Abusive (or offending) behaviour. The panel will be attended by the allocated worker (Lead Professional) and Specialist HSB Professional who have completed the Specialist HSB Assessment (AIM2).

Required attendees (where applicable):

- Allocated Social Worker
- Allocated YOT Worker
- Allocated FS Worker
- Allocated CAMHS Worker
- Police OIC

- School or College Designated Safeguarding Lead
- Relevant Health professional (e.g. GP)

The panel will make recommendations regarding appropriate interventions and onward referrals to ensure that the identified risks and needs are minimised and managed in the community and will form a judgment on whether the case needs to return to a review panel.

2. HSB Panel – Emergency Cases.

Panel times will be requested for cases where a child has Sexually Abusive (or offending) behaviour and the matter is considered to be urgent or serious and needs consideration at the Multi-agency panel.

Required attendees (where applicable) are the same as above.

Conduct of Meetings:

- Meetings will be recorded and action notes will be produced for circulation to panel members and attendees.
- The Attending Child Protection Coordinator will Chair the panel. In their absence, the panel will decide upon a Chair of the meetings as it sees fit.
- There will be 45 minutes allocated per case discussion, with 15 minutes allowed in between cases to allow for comfort breaks and allow for a small amount of overrun.
- Actions will be distributed within 48 hours of the panel being convened.

Location, Date/Time and Frequency:

- Location – Meadow House, Mansfield (Unless alternative location specified)
- When – First Tuesday of every month
- Time –9:30 – 4:30PM

Panel specific confidential correspondence to be sent via secure email to:
hsb.panel@secure.nottsc.gov.uk

The Panel exists to:

- Receive case referrals from specified agencies (predominantly CSC and YOT) to be accompanied with the outcome of a completed AIM risk assessment (or equivalent) to enable agreement on the level and type of risk; to enable agreement on the parameters of an effective set of controls and interventions based on risk and presenting needs to manage/reduce risk of further sexually abusive behaviour.

- Provide a consistent and coherent multi-agency approach that can be monitored and evaluated.
- Liaise with the department Leadership Team and NSCB about developments of the panel and wider HSB project.
- Advise and agree on practice developments and training needs.
- Monitor the critical relationship between Police and NCC and the timely and consistent progressing of investigative enquiries and AIM assessments.
- Consider whether a review at a subsequent Panel would be beneficial / required and on the appropriate timescale.
- To ensure that the victims' needs are identified.

Criteria for referrals to the Panel:

- The Team Manager must contact the designated Child Protection Coordinator with a brief summary of the referral concerns, alleged sexually abusive behaviour and an analysis informed by the Brook – Sexual Behaviours Traffic Light Tool regarding level of concern.
- The Child Protection Coordinator will agree whether or not the threshold for a Specialist HSB Assessment is met in the particular case and if / when the matter should be booked into a HSB panel.
- The Child Protection Coordinator will inform the Team Manager and allocated worker of their decision and will record this on the child's electronic case file.

Harmful Sexual Behaviour Panel - Agenda

1. Introduction and statement by chair which includes the confidentiality statement
2. Brief details of allegations
3. Basic information in relation to child/ alleged victim
4. Police information regarding alleged offence / s
 - Details of offence
 - Police action to date
 - Further police actions
5. Social Care/YOS HSB Assessment (depending on who is lead agency)
 - Outcome of HSB assessment

- Health information
 - Education information
 - Additional services
 - Views of child
 - Views of parents / carers
6. CAMHS Information
 7. Risk within the community
 8. Chair's summary
 9. Action Plan
 - Police disposal
 - Further assessment required
 - Need to rebook on panel
 - Information to be shared with child and parent / carer, who will do this and when
 - How actions will be reviewed e.g. panel / CIN / CP / LAC